File Ref.No.156860/DOA-ASST-2/2023/Admn

UNIVERSITY OF CALICUT

Abstract

Directorate of Admission - UGC Guidelines on Fee Refund Policy 2026-27 - Implemented - Orders issued.

DOA

U.O.No. 9857/2026/Admn Dated, Calicut University.P.O, 14.07.2026

Read:-1) Demi- official letter No.F.2-71/2022(CPP-II) (C-114545) dated 12/06/2024 received from UGC.

2) D.O.No.F.12-5/2024(FNT/NET)-FeeNivaran(Notice) dated 27.10.2025.

3) Orders of Vice Chancellor in the file of even No. dated 13.07.2026.

ORDER

As per paper read as (1), the University Grants Commission (UGC) issued the guidelines regarding the refund of fees on cancellation of admission/migration of students, for the academic session 2024-25, stipulating that the said policy shall remain in force for the subsequent academic sessions until a revised policy is issued by the UGC.

2) Further, vide the paper read as (2) above, the UGC clarified that the Fee Refund Policy applicable to the academic session 2024–25 shall continue to be applicable for the academic session 2025–26, with the cut-off date fixed as 31 October 2025, and shall remain in force for the subsequent academic sessions until the issuance of the new policy by the UGC.

3) In view of the above UGC guidelines, the Vice Chancellor has accorded sanction to implement the Fee Refund Policy for the academic session 2026–27 in the affiliated Higher Education Institutions of the University, as follows:

a) Full refund of fees shall be made by the Higher Education Institutions on account of all cancellations of admissions/migrations of students up to **30th September 2026** and with a deduction of not more than Rs.1,000/-**,** as a processing fee, up to **31st October 2026**.

b) For any admission schedule extending/commencing beyond/after 31st October 2026, the provisions contained in the UGC notification issued in October 2018 on Refund of Fees and Non- Retention of Original Certificates shall apply, which is as shown below :

Category	Percentage of Refund of fees	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission

(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission

4) Fee Refund Policy for the academic session 2026-27 is thus implemented, in accordance with the UGC Fee Refund Policy.

5) This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.

6) All the Higher Education Institutions affiliated to this University are directed to strictly adhere to the UGC guidelines and ensure timely refunds in accordance with the provisions. Non-compliance shall attract punitive action as per the UGC regulations in this regard.

Orders are issued accordingly.

Rajeevan Mundayat Valappil

Deputy Registrar

To

1.The Principals of all Affiliated Colleges.
2.Heads of Teaching Departments and Centres.
3.The Director, CDOE.

Copy to :- PS to VC/PA to R/PA to CE/PA to FO/DUSC/JD KSAD/SF

Forwarded / By Order

Section Officer